



Date: August 30, 2017
 Re: Environmental Quality Board Environmental Review Advisory Panel

Information contained in this document is provided in preparation for the Environmental Quality Board (EQB) Environmental Review Advisory Panel (Panel) meeting.

I. Meeting Information, Agenda and Supporting Materials

a) Meeting Date and Location

The meeting will be from **9:00am – 12:00pm** on **Friday, September 8** in **room 100** at the Minnesota Pollution Control Agency/**Environmental Quality Board offices** (520 Lafayette Road in St. Paul, MN). Additional location and parking information found here: <https://www.pca.state.mn.us/sites/default/files/stpaulmap.pdf>.

Panel meetings are open to the public. Members of the public may attend the Panel meetings in person or with an internet and phone connection via WebEx.

b) WebEx Meeting Instructions

The WebEx meeting allows for video, sharing of documents and the ability to chat online. To access all the features of WebEx join the meeting via the link below as well as by conference call.

JOIN WEBEX MEETING

<https://mpca.webex.com/mpca/j.php?MTID=m49fa8e620a8f47036a44ec647fc4e72f>

Meeting number (access code): 592 646 636

Meeting password: ER_090817_Panel

JOIN BY PHONE

Conference call number: 844 302 0362

Meeting number (access code): 592 646 636

c) Agenda

September 8, 2017 Environmental Review Advisory Panel Meeting Agenda		
Time	Topic	Objectives
9:00	Welcome and Introductions <ul style="list-style-type: none"> • Introductions (All) 	
9:05	Meaningful Engagement in Action – What Works (All) <ul style="list-style-type: none"> • Review definition of “Meaningful Engagement” defined on page 2 of the 2016 Civic Engagement Plan • Examples of when meaningful engagement worked well (examples can come from any process – such as permitting, local planning or ER) <ul style="list-style-type: none"> ○ In those examples, what conditions enabled meaningful engagement? <ul style="list-style-type: none"> ✓ Prioritize the conditions/elements for success 	✓ Discuss what works and better understand what needs to happen to enable meaningful engagement ✓ This objective was part of the Panel homework, therefore this conversation will move quickly
10:00	Meaningful Engagement in the Environmental Review Process (All) <ul style="list-style-type: none"> • To what extent does the ER process currently enable the same conditions for meaningful engagement? <ul style="list-style-type: none"> ○ Why is ER not already achieving meaningful engagement? 	✓ Understand the barriers to meaningful engagement specific to ER and recommendations for how to make change

	<ul style="list-style-type: none"> ○ For example, consider the EAW process. ● What needs to change and how does the ER Program make change – see ER Tools handout 	
11:00	Break	
11:10	Review and Discuss the Environmental Review Advisory Panel Report (Courtney and Henriet) <ul style="list-style-type: none"> ● Review role of Panel in Environmental Review Program ● Review Report outline <ul style="list-style-type: none"> ○ Review conclusions and EQB next steps resulting from past Panel meetings (February – August) ● Get feedback from Panelists (All – about 15 minutes and/or contact Courtney after the meeting via email or phone call) 	<ul style="list-style-type: none"> ✓ Discuss how meeting data has been collected, organized and summarized ✓ Discuss how the Report will come together
11:45	Public Comment	✓ Get public input
11:55	Next Meeting: October 10, 2017	
12:00	End	

d) Supporting Materials

The following links may assist Panel members and the public with the Agenda and discussion.

- 1) “Civic Engagement Plan 2016”, Civic Engagement Committee and the Minnesota Department of Human Rights – https://mn.gov/mdhr/assets/Civic_Engage_brochure-v3_tcm1061-257296.pdf
- 2) March 2017 EQB Meeting Video
For more background on the Civic Engagement Plan and examples of greater civic engagement throughout the state, review the [March 2017 EQB Meeting video](#), starting at 1:06:25.