

Date: January 18, 2018  
 Re: Environmental Quality Board Environmental Review Advisory Panel

Information contained in this document is provided in preparation for the Environmental Quality Board (EQB) Environmental Review Advisory Panel (Panel) meeting.

**I. Meeting Information, Agenda and Supporting Materials**

**a) Meeting Date and Location**

The meeting will be from **9:00 AM – 12:00 PM** on **Thursday, January 18<sup>th</sup>**, in **Conference Room 100** at the Minnesota Pollution Control Agency/**Environmental Quality Board offices** (520 Lafayette Road in St. Paul, MN). Additional location and parking information found here: <https://www.pca.state.mn.us/sites/default/files/stpaulmap.pdf>.

Panel meetings are open to the public. Members of the public may attend the Panel meetings in person or with an internet and phone connection via WebEx.

**b) WebEx Meeting Instructions**

The WebEx meeting allows for video, sharing of documents and the ability to chat online. To access all the features of WebEx join the meeting via the link below as well as by conference call.

**JOIN WEBEX MEETING**

<https://mpca.webex.com/mpca/j.php?MTID=m08ef6860899dc4b4fb6f06daae094df>

Meeting number (access code): 258 355 408

Meeting password: ER\_118\_Panel

**JOIN BY PHONE**

+1 206-596-0378 US Toll

844-302-0362 US Toll Free

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January 18, 2018 Environmental Review Advisory Panel		
Time	Topic	Objectives
9:00	<b>Welcome and Introductions</b> (Henriët)	
9:05	<b>Meeting Overview</b> (Henriët and Denise) Overview of today’s topics: Engagement, Education, and Outreach (Denise)	Put discussion in context
9:15	<b>Engagement: Review/Revise Panel recommendations for engagement, from the September meeting</b> (See Supporting Document ) (all) <ul style="list-style-type: none"> <li>• Are the problem statements correct?</li> <li>• Do the recommendations reflect the discussion?               <ul style="list-style-type: none"> <li>○ Do they solve the problem?</li> </ul> </li> <li>• What is not included, that should be included?</li> <li>• What are some next steps?</li> </ul>	<ul style="list-style-type: none"> <li>✓ Formulate action steps for EQB around engagement</li> <li>✓ Affirm that the proposed action steps will address the problem statements</li> </ul>
10:30	<b>Break</b>	

10:45	<p><b>Education and Outreach (all)</b>  Education/ Outreach documents are primarily developed for RGUs, should this be expanded?</p> <ul style="list-style-type: none"> <li>• How should EQB help others better understand the process?</li> <li>• Is there a gap in knowledge for : <ul style="list-style-type: none"> <li>○ RGUs</li> <li>○ Public</li> <li>○ Project Proposers</li> </ul> </li> <li>• Who should lead education/outreach efforts for the public, project proposers? <ul style="list-style-type: none"> <li>○ EQB or locally led?</li> <li>○ How?</li> </ul> </li> <li>• What changes do you recommend?</li> <li>• What is needed for RGUs that only prepare EAW/EIS documents infrequently?</li> </ul> <p><b>Current Guidance</b></p> <p><a href="https://www.eqb.state.mn.us/content/environmental-review-guidance-practitioners-and-proposers">https://www.eqb.state.mn.us/content/environmental-review-guidance-practitioners-and-proposers</a></p> <ul style="list-style-type: none"> <li>○ Environmental Assessment Worksheet Process</li> <li>○ Environmental Impact Statement Process</li> <li>○ Alternative Urban Areawide Review Process</li> <li>○ Citizen Petition Process</li> <li>○ Guidance Video (YouTube)</li> </ul> <p><a href="https://www.eqb.state.mn.us/content/environmental-review-guidance-citizens">https://www.eqb.state.mn.us/content/environmental-review-guidance-citizens</a></p> <ul style="list-style-type: none"> <li>○ Citizen Petition Preparation Process</li> <li>○ Citizen Participation in Environmental Review</li> <li>○ Guidance Video (YouTube)</li> </ul>	<ul style="list-style-type: none"> <li>✓ <b>Get panel feedback on EQB education/outreach efforts</b></li> <li>✓ <b>Get panel recommendations on possible improvements</b></li> </ul>
11:15	<p><b>Housekeeping (Denise)</b></p> <ul style="list-style-type: none"> <li>• Report timeline <ul style="list-style-type: none"> <li>○ February meeting overview</li> </ul> </li> <li>• Mandatory category rule making process/timeline</li> </ul>	
11:45	<b>Public Comment</b>	<b>Get public input</b>
12:00	<b>End</b>	