

RESOLUTION OF THE MINNESOTA ENVIRONMENTAL QUALITY BOARD

The Environmental Quality Board (EQB or Board) has the authority to convene a subcommittee under Minnesota Rules chapter 4405 and Minnesota Statutes section 116D. A subcommittee of the Board is established for the purpose of steering the Pilot Program for implementation of the draft revised Environmental Assessment Worksheet that includes climate assessment.

Charge and Roles

The Subcommittee for Pilot Program Implementation (SPPI) is charged with the following:

- Guide staff on Pilot Program design and implementation.
- Establish evaluation metrics and identify information to be collected from Pilot Program participants for the purpose of assessing the effectiveness of the draft revised Environmental Assessment Worksheet (EAW), specific to proposed changes related to climate assessment.
 - This information will be used by SPPI members, Environmental Review Implementation Subcommittee (ERIS) members, and the Board to understand the outcomes of the Pilot Program.
- Update ERIS and the Board on progress of the Pilot Program.
 - All 2022 ERIS meetings will include an update from the SPPI Chair.
 - Board meetings will include an update from the SPPI Chair, as agenda time allows.
 - The SPPI Chair will brief the Board Chair and ERIS Chair as needed.
- The Board as a whole has final decision making authority on changes to the EAW form.

Staff support for SPPI

- EQB staff will provide support for the SPPI.
- Environmental Review and climate change technical experts from EQB member agencies will provide technical advice as requested by SPPI and as staff time allows.

Duration

November 17, 2021 – December 31, 2022

Size and Membership

SPPI membership will include:

- Three to five (3-5) total members of the Board
- A Chair, as assigned by the EQB Chair

Meeting notice requirements and other procedures

- The SPPI will meet as determined by the SPPI chair, and additionally as directed by the Board and ERIS Chair.
- SPPI meetings will be open to the public.
- Time will be reserved on the meeting agenda for public input.
- Notices will appear in the *EQB Monitor* at least one week prior to the scheduled meeting.
- Recommendations from the SPPI shall be submitted in writing to the Board, as required by Minn. Rules 4405.0600, Subd. 6.

The Board resolves that:

- The Subcommittee for Pilot Program Implementation (SPPI) is established.
- The SPPI will comply with the requirements in Minnesota Rule 4405.0800:

Subpart 1. The board shall specify the charge, duration, size, membership, meeting notice requirements, and other procedures to be followed for each group. The board may specify a chairperson for each task force or subcommittee.

Subp. 2. Task forces and subcommittees shall advise the board on matters for which the board has charged them responsible.

Subp. 3. Recommendations from task forces and subcommittees must be submitted to the board. Minority recommendations on an issue may also be submitted. Recommendations must be submitted as required under part 4405.0600, subpart 6.

Subp. 4. All meetings of subcommittees and task forces are open to the public. Notice of the time, place, and matters to be considered will be posted as required in part 4405.0600, subpart 2, and as specified in subpart 1.

The Board approves the establishment of the SPPI as of November 17, 2021, effective until December 31, 2022.

Margaret Anderson Kelliher, Chair
Minnesota Environmental Quality Board